

**Heber Community Center  
1132 Heber Avenue  
Heber, CA 92249**

**Committee Members:**

Javier Luna Jr.  
Raul Miramontes  
Edgar Herrera  
Isidro Cuen  
Sarah Curry

**AGENDA**  
**Heber Community Advisory Committee**  
***Monday, February 26, 2024***  
***6:00 P.M.***

- I. Call to Order
  - II. Roll Call
  - III. Pledge of Allegiance
  - IV. Public Comment – 3 Minute per speaker
  - V. Approval of the Order of the Agenda
  - VI. Approval of the Minutes for November 27, 2023.
  - VII. Approval of the Minutes for January 22, 2024.
  - VIII. Informational Items
    - a. None
  - IX. Discussion/Action Items
    - a. Discussion and any necessary action regarding issuing a letter of support to Imperial County Department of Planning & Development Services to add to County Ordinance, Title 10 – Vehicles and Traffic, Chapter 10.24 – Parking, for parking in front of community mailboxes.
    - b. Discussion and any necessary action regarding the approval of the HCAC logo
  - X. Ad-Hoc Reports/Announcements
    - a. Public Safety (Cuen/Curry)
    - b. Health Services & Parks/Rec. (Curry/Miramontes)
    - c. Public Works (Luna/Herrera)
    - d. Commerce (Luna/Cuen)
    - e. Public Media (Herrera/Miramontes)
  - XI. Member Reports/Announcements.
  - XII. Next Meeting Date
- POSTING LOCATIONS: This meeting was legally noticed and posted at the following locations:  
<https://board.imperialcounty.org/heber-community-advisory-committee/>

(Date)

Jim Minnick, Planning & Development Services Director  
Imperial County Planning & Development Services  
801 Main St.  
El Centro, CA 9224

RE: Addition to County Ordinance, Title 10 – Vehicles and Traffic, Chapter 10.24 - Parking

Dear Mr. Minnick,

This letter by the Heber Community Advisory Committee (HCAC) is to support our bylaws in promoting effective programs and services here in Heber. In a recent committee meeting, a concern was made by the local Heber Post Office, which expressed inability to load and unload mail delivery to community boxes or known as Cluster Box Units (CBUs) within housing development tracts, due to parking hinderance. In review of the above referenced County Ordinance, there is a lack of support to mail delivery to these community mail boxes, by not providing an ordinance which would provide enforcement and/or demarked area, if applicable.

We here at the HCAC express the following ordinance be taken into review and consideration by the Imperial County Planning & Development Services, for Board of Supervisors review and approval:

10.24.XXX COMMUNITY MAIL BOXES.

- (A) No person shall park or leave standing any vehicle or trailers within 15 feet of a community mailbox or cluster of individual mailboxes that serve two or more residences or businesses.
- (B) Signs are not required to be posted to provide enforcement when the delivery of mail is hindered due to a parked vehicle blocking the mail boxes.

- Example drafted from Menifee & Riverside, CA

([https://codelibrary.amlegal.com/codes/menifee/latest/menifee\\_ca/0-0-0-11532](https://codelibrary.amlegal.com/codes/menifee/latest/menifee_ca/0-0-0-11532))

([http://riversidecounty-ca.elaws.us/code/coor\\_title10\\_ch10.20\\_sec10.20.090](http://riversidecounty-ca.elaws.us/code/coor_title10_ch10.20_sec10.20.090))

Please consider County Public Works review this matter to consider appropriate referenced footage, the need for signage, or curb painting, if warranted.

If you have any questions, please contact Javier Luna, HCAC Secretary at [javier.luna.jr@gmail.com](mailto:javier.luna.jr@gmail.com) or (818) 667-1823.

Sincerely,

Edgar Herrera,  
HCAC Chair  
EH/jl

DRAFT

Committee members and County,

Below is the proposed seal for our Heber Community Advisory Committee.

It includes elements that represent this community from our fertile fields, our waters, geothermal activity, our beautiful sunsets, and the hawk overseeing Heber.

