



## **Imperial County Community Benefit Program Letter of Interest Requirements**

Pursuant the Guidelines for the Imperial County Community Benefit Program, potential applicants are required to first submit a Letter of Interest to the Community Benefit Advisory Committee. Those Letters will be reviewed by the Committee and eligible projects will then be requested to submit a full Application for potential funding under the Program.

The Letter of Interest must contain the following information:

1. Name of Organization
2. Name and Contact Information for primary point of contact
3. Description of Project
4. Requested Funding Amount and Project Budget
5. Project Funding Category (see Guidelines)
6. Proposed Timeline for Completion of Proposed Project

Letters of Interest should be addressed to:

County of Imperial  
Community Benefit Program  
c/o County Executive Office  
940 Main Street, Suite 208  
El Centro, CA 92243

Potential Applicants should review the Guidelines of the Program to determine if the requested funding falls within the criteria set forth prior to submission of any Letter of Intent. Additional information regarding the Community Benefit Program is available at the [www.co.imperial.ca.us](http://www.co.imperial.ca.us) and may be obtained by contacting Imperial County Executive Office:

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